



**Board of Selectmen
Minutes
Tuesday, November 20, 2012 at 7:00pm
Town Hall Meeting Room**

The meeting was called to order at 7:00PM by Chair, Lucy Wallace in the Town Hall Meeting Room. Selectmen Marie Sobalvarro, Ron Ricci, Bill Johnson and Lucy Wallace were all in attendance as well as the Town Administrator Tim Bragan and Executive Assistant Julie Doucet. Tim Clark was not present for the meeting.

MINUTES

On a Johnson/Sobalvarro motion, the board voted unanimously to approve the minutes of 11/6, as presented.

DEPARTMENT BUDGET REVIEW

Finance Department

Finance Director Lorraine Leonard presented a level service budget. She referred the BOS to her five year strategic plan for FY14 which includes a request to reinstate the year-round part-time receptionist. She explained this position was lost due to the 9C cuts back in FY09. She asked the BOS to strongly consider supporting this request. Leonard reviewed a few minor changes to her expense budget.

Fire Department

Fire Chief Rick Sicard first reviewed his personnel budget. He said the biggest change they will see is with the firefighters call pay. He is proposing an increase to their hourly rate from \$35 to \$37 for the first 1 ½ hours, \$10 to \$11 for the next ½ hour and \$20 to \$22 for every hour after that. He said after FY14 he would like to propose an annual COLA adjustment to these rates. He added the Fire Department is currently the only town department that does not have an annual COLA adjustment to their wages. Chief Sicard said it has been nearly nine years since the department has seen any increases at all. He is also proposing an annual seniority stipend. He said this is designed to increase participation in emergency call responses and in-house training. Chief Sicard explained his biggest priority for the department is to make sure that our firefighters are trained to the highest standards possible. He also included increases for outside of the department training, one time stipends for those who obtain Firefighter I/II (FF I/II) National Certification (max 3 a year) and one time stipends for certification level of Fire Officer I and also Fire Officer II . He will continue to actively apply for grants to off-set these expenses. Chief Sicard indicated the total addition to the budget in FY14 would be \$25,354. His expense budget was presented as level funded.

Police Department

Police Chief Ed Denmark said this is the first year he has been able to present a level funded budget. He explained his personnel budget will have \$61,000 freed up due to two officers that will be retiring this upcoming year. He views this as a hiring opportunity to address the significant manpower shortages the department has been dealing with. Chief Denmark said he will now be able to have two officers covering all shifts. He noted the communication budget is unknown for next year due to the transition to regional dispatch. His expense budget was level funded as well. He also spoke briefly about the shared administrative position he is working on with the DPW Director and the Fire Chief.

TOWN ADMINISTRATOR REPORT

Tim Bragan announced Moderator Robert Eubank recently appointed Don Ludwig to the Finance Committee as an associate member.

Selectmen budgets

Bragan said the Selectmen's personnel and expense budgets are level funded this year. He briefly reviewed the public building and other various budgets with no major changes.

Bragan provided the BOS with a cost breakdown for relocation of Town Hall to free standing trailers. The cost totaled \$86,535. The BOS agreed the cost is too high to be an option. The BOS members agreed to not consider trailers for relocation.

FRUITLANDS CHANGE OF MANAGER

Current Manager Marie LeBlanc was in attendance to present Wyona Lynch-McWhite as the new Manager. LeBlanc said Mc-White has been acting as the Executive Director for six months now and she will not also serve as the Manager. On a Sobalvarro/Ricci motion, the board voted to approve the Form 43 for Fruitland's Museum naming Wyon Lynch-McWhite as Manager.

GIFT OF LAND

On a Ricci/Johnson motion, the board voted unanimously to accept quitclaim deed for a gift of land from Ann Bamford.

BARE HILL POND TRIATHLON

On a Johnson/Ricci motion, the board voted unanimously to approve the Bare Hill Pond Triathlon for Sunday, June 30, 2013.

The meeting was adjourned at 8:20PM.

Documents referenced:

- DEPARTMENT BUDGETS** – Finance Dept. – memo & spreadsheets dated 11.14.2012
- Fire Dept. – memo & spreadsheets dated 11.15.2012
- Police Dept. – memo & spreadsheets dated 11.15.2012
- FRUITLANDS CHANGE OF MANAGER** – Form 43 - dated 11.20.2012
- GIFT OF LAND** – Quitclaim deed – dated 11.5.2012